



Welcome Kidz Club Participants & Parents!

Location: Incline Elementary School located at 915 Northwood Blvd. Room A151

Kidz Club Program Phone: 775-745-7596 (Call this number to speak to program staff)

Parks & Recreation Counter: 775-832-1310 (Call this number for registration)

Kidz Club Program Staff: Youth & Family Programs Supervisor: Kari: 832-1310 (office located in the Recreation Center)

Maddie, Aly, Holly, Yolanda, Cathi, Tara, Andrew, Mike, Ethan, and Lindsay

Registration:

- You must register in advance to attend the Kidz Club program. For after school program: Same day registration is required by 2:00pm on Monday, Tuesday, Thursday, or Friday and by Noon on Wednesday
- Each child must have a waiver form on file with the Parks & Recreation Counter prior to attending the program
- Please call the Parks & Recreation Counter 775-832-1310 to register and for all of your registration questions and needs. No online registration option is available
- All before school program registration must be made by 5:00pm the business day prior to the day of planned attendance
- If you have registered your child to attend the program and your plans have changed; please call the Parks & Recreation Counter no later than the previous business day in order to receive a refund
- No refunds will be given after the program has begun.
- Enrollment is on a first-come, first-serve basis
- Please let staff know of any allergies your child might have. If your child takes medication, please let the front desk staff know upon registration

Program Essentials:

What to wear to program:

- Comfortable play clothes (we may get messy!)
- Close-toed active shoes- like sneakers

What to bring to Program every day (please mark all items with child's name):

- Water bottle
- Sunscreen (for those beautiful sunny Tahoe days!) We do play outside everyday!
- Weather appropriate clothing – Snow clothes for outdoor play is REQUIRED
- Good attitude

OVER PLEASE

What to leave at home:

- Money except on field trip days (if needed)
- Cell Phones
- Personal electronics (games, laptops, Ipads)

Program Schedule & Information:

- Program operates from 7:30am-9:00am and 3:00pm-6:00pm Monday through Friday. With the exception of Wednesday- we open at 2:00pm and close at 6:00pm. Our hours of operation are based on the clock located at camp. Please do not drop off your child prior to 7:30am, as we do not have the proper staffing prior to that time. **Please pick up your camper before 6:00pm.** If you pick up your camper after 6:00pm, you must pay \$5 for every five minutes you are late
- Daily Homework time is from 3:00pm-4:15pm. On Wednesdays it runs from 2:00pm-3:15pm. Snack follows the homework time. The remainder of each day is filled with activities, games, crafts, and supervised creative play
- Participants are welcome to come to the before school program any time after 7:30am.
- Please check in with staff on a regular basis as we do special activities and field trips throughout the year and these are subject to change with little notice
- Parent/Guardian (or designated pick up person) must physically come in and sign the participant in and out daily. You may be required to show ID for safety reasons so please bring your ID in with you. Please make arrangements with staff if any other person is picking up your child
- We do have some “Dress up Days,” mixed in to our schedule. Please see staff for any theme days and for what to wear ☺

We look forward to an active, safe, fun, and memorable school year!

We want to thank you in advance for choosing us for
Your Youth Development needs!

Incline Village Parks & Recreation
Youth Development Staff